

To,  
DCS,  
Bombay Stock Exchange Limited  
PhirozeJeejeebhoy Towers,  
Dalal Street,  
Mumbai - 400 001.

**Code: 526668**  
**ISIN: INE967C01018**

To, 8<sup>th</sup> February, 2021  
The Manager  
Listing Department  
National Stock Exchange of India Limited  
Exchange Plaza, C-1, Block G,  
Bandra –KurlaComplex,  
Bandra (E), Mumbai – 400 051

**Symbol:- KAMATHOTEL**

Dear Sir,

**Subject: Appointment of Company Secretary and Compliance Officer- Intimation pursuant to Regulation 6 and Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

This is to inform you that Ms. Ruchita Shah (Membership No. 45110), Associate Member of the Institute of Company Secretaries of India (ICSI) has been appointed as a Company Secretary and Compliance Officer of the Company w.e.f. 8th February, 2021, pursuant to Section 203 of the Companies Act, 2013 and Regulation 6(1) of the Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The brief particulars of the Company Secretary and Compliance Officer are as under:

1. Name: Ruchita Shah
2. Designation: Company Secretary and Compliance Officer
3. Date of Appointment: 8th February, 2021
4. Email Id: cs@khil.com
5. Contact No: 7304414972

We further submit details required under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular no. CIR/CFD/CMD/4/2015 dated September 09, 2015 in Annexure 1 along with the copy of board resolution dated 8th February, 2021, for her appointment as a Company Secretary and Compliance Officer in Annexure 2.

You are requested to please take the above information on record as per requirement of Regulation 6 and Regulation 30 of SEBI (LODR) Regulations, 2015 and do the needful.

Thanking you,

Yours faithfully,  
For Kamat Hotels (India) Limited

*W Kamat*  
**Dr. Vithal V. Kamat**  
**DIN: 00195341**  
**Executive Chairman and Managing Director**  
Encl.



- Brief Profile of Ms. Ruchita Shah
- Copy of Board Resolution

REGD OFF: 70-C, Nehru Road, Vile Parle (East), Mumbai - 400 099, India. Tel.: 2616 4000, Fax : 2616 4203  
Email-Id : cs@khil.com | Website: www.khil.com | CIN: L55101MH1986PLC039307

Brief profile of Ms. Ruchita Shah

Name of the Company Secretary	Ruchita Shah
Membership Number	A45110
Father Name	Prafull Shah
Date of Birth	9 <sup>th</sup> January, 1991
Present Residential address	3/13, Om Jay Ambika Soc. Haji Bapu Road, Malad East, Mumbai-400097
Qualification	Company Secretary, M.com, B.com
Experience/Expertise in Specific Functional area	Ms. Ruchita Shah holds a professional Degree of Company Secretary. She is an associate member of Institute of Company Secretary of India (ICSI) and having deep insight in areas of Corporate Laws, Corporate Governance and SEBI related Matters. Her professional career spans for more than 5 years in handling various secretarial compliances for listed companies.
Shareholding in Company	NIL
Reason for Appointment	To fulfill the requirements of Section 203 of Companies Act, 2013, read with Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 and Regulation 6(1) of the Securities and Exchange Board of India Listing Obligations and Disclosure Requirements Regulations, 2015.
Date of Appointment	8 <sup>th</sup> February, 2021



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**CERTIFIED TRUE COPY OF RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF KAMAT HOTELS (INDIA) LIMITED HELD ON MONDAY, 8<sup>TH</sup> FEBRUARY, 2021 AT THE REGISTERED OFFICE OF THE COMPANY AT THE ORCHID, 70-C, NEHRU ROAD, VILE PARLE (EAST), MUMBAI 400 099**

**APPOINTMENT OF MS. RUCHITA SHAH AS A COMPANY SECRETARY AND COMPLIANCE OFFICER OF THE COMPANY:**

**"RESOLVED THAT** pursuant to the provisions of Section 203, 205 and other applicable provisions, if any, (including any modification or re-enactment thereof) of the Companies Act, 2013 (the "Act") read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, on the recommendation of the Nomination and Remuneration Committee, consent of the Board be and is hereby accorded to appoint Ms. Ruchita Shah (Membership No.: A45110) as a Company Secretary and Compliance Officer of the Company w.e.f. 8<sup>th</sup> February, 2021, who possesses requisite qualification as prescribed under section 2(24) of the Companies Act, 2013 on the Terms and Conditions including the terms of remuneration as recommended by the Nomination and Remuneration Committee with the liberty to the Board of Directors to alter or vary the same.'

**'RESOLVED FURTHER THAT** as a Company Secretary, the aforesaid person shall be responsible:

- (a) for complying with all the provisions of the Companies Act and Securities and Exchange Board of India (SEBI), Listing Obligation and Disclosure Requirement and allied rules/regulations/guidelines framed thereunder specifically relating to compliances but not including accounts, taxation, import, exports etc.;
- (b) maintaining all the statutory and non-statutory essential registers, books, files, records, papers etc.;
- (c) preparing and filing with the Registrar of Companies and other concerned authorities the required reports, returns, documents, papers etc. complete in all respects and within the prescribed period of time; and
- (d) for carrying out the instructions, directions and advice of the Board of Directors of the Company from time to time.'

**'RESOLVED FURTHER THAT** Ms. Ruchita Shah be and is hereby authorized to sign various documents physically or electronically, seal, verify, certify, submit, provide the relevant documents/papers on behalf of the Company, in her capacity as the Company Secretary.'

**'RESOLVED FURTHER THAT** Dr. Vithal V. Kamat, Executive Chairman and Managing Director of the Company be and is hereby authorized to file necessary forms with the Registrar of Companies and to take all further necessary action in this regard."

**CERTIFIED TRUE COPY  
FOR KAMAT HOTELS (INDIA) LIMITED**

*W Kamat*  
**DR. VITHAL V. KAMAT  
DIN 00195341  
EXECUTIVE CHAIRMAN AND MANAGING DIRECTOR**



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